



Government of Maharashtra
Government Residence Women Polytechnic
Tasgaon
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Web:

No.GRWPT/Office/Purchase/2025-26/ 2245

Date -

30 OCT 2025

To,

Sub - Quotation for the supply of Stationary

Dear Sir,

With reference to above, I have to request you to kindly quote your lowest rates for the supply of Detailed below, so as to reach this office on or before - **10-11-2025**.

- 1) The prices of the material should be quoted F. O. R. this Institute.
- 2) Taxes if any should be mentioned separately.
- 3) The GST Registration No. should be clearly mentioned on the quotation.
- 4) The delivery period should be stated clearly and strictly.
- 5) Your quotation should be valid for one year from the date of opening.
- 6) The quotation should be sent in sealed envelope.
- 7) The sealed envelope should be superscript with the words - " **Quotation for the supply of Stationary** " Due on **10-11-2025**.
- 8) **All data should be furnished otherwise the quotation will be considered as invalid.**
The quotation will be opened on **11-11-2025**, at **11.00 am**.

SR.NO	PARTICULERNAME	QTY
1	200PAGESREGISTER	200NOS
2	100PAGESREGISTER	60NOS
3	OFFICEFILE	252NOS
4	USEANDTHROGHPENBIUE	5PKT
5	USEANDTHROUGHHPENRED	2PKT

6	BLUEPEN	20NOS
7	SHARPNER	100NOS
8	ERESER	100NOS
9	STILLSCALE	30NOS
10	CELLOTAPE2' '	30NOS
11	CELLOTAPE1' '	20NOS
12	BROWNTAPE2' '	30NOS
13	STICKYNOTE	100PKT
14	PENCIL	20PKT
15	FEVICOAL200ML	50NOS
16	FEVIQUICK	70NOS
17	WHITNER	80NOS
18	SCISSORBIG	10NOS
19	SCISSORSMALL	10NOS
20	CUTTERBIG	30NOS
21	PAINTMARKERWHITE	25NOS
22	PAINTMARKERBLACK	30NOS

23	CHOCKWHITE	120PKT
24	CHOCKCOLOUR	72PKT

25	DUSTERWOODEN	30NOS
26	BOXFILE	152NOS
27	PHYNEL5LITER	50CAN
28	ACID5LITER	50CAN
29	NIRMA	50KG
30	LESSFILE	50NOS
31	LESSPKT	3PKT
SR.NO	PARTICULARNAME	QTTY
32	MICROFIBERTOWELNAPKIN	100NOS
33	COLIN500ML	50NOS
34	GUM300ML	20NOS
35	DAMBERGOLI	200PKT
36	KHARATA	20NOS
37	STAPLERHP45BIG	30NOS
38	STAPLERPIN10NOSMALL	10BOX
39	PUNCHINGDP600	5NOS
40	PAPERWET	10NOS
41	WINDOWCURTAIN4*6	10NOS
42	WHITEBOARDMARKERBLUE	10NOS

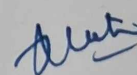
43	WHITEBOARDMARKERBLACK	10NOS
44	HIGHLIGHTERMIX	20NOS

45	HIGHLIGHTERYELLOW	20NOS
46	TRIMAXPEN	50NOS
47	DUSTBINSMALL	10NOS
48	SUPLI	20NOS
49	PLASTICSPRINGFILE	50NOS
50	SKETCHPEN	5PKT
51	FOLDERFS	200NOS
52	STILLTACHNI	15PKT
53	UPINPKT	10PKT
54	TAG	5BUNDLE
55	THUMPIN	10PKT
56	STAMPPADSMALL	10NOS
57	zadu	60NOS
58	STAMPPADBIG	10NOS
59	STAMPPADINK100ML	20NOS
60	STAPLERNIO10SMALL	20NOS
61	LOCK	40NOS

62	ROMMFRESHNER	10NOS
SRNO	PARTICULERNAME	QTY
63	ROOMFRESHNERAUTOMATIC	2NOS
64	PUJAPLATE	1NOS
65	AGARBATTI	10PKT
66	MACHISBOX	10PKT

67	GLASSSET	1SET
68	DOORMATT2*3	30NOS
69	HANDWASH250ML	10NOS
70	RUBBERBAND	1KG
71	SUTLI	5KG
72	VOUCHERFILE	4NOS
73	TOCHYA	4NOS
74	PAPERSTRAY	25NOS
75	TRIMAXREFIL	40NOS
76	ENVELOPBROWNSMALL	500NOS
77	ENVELOPBROWNBIG	500NOS
78	GNETENVELOPGREEN 14*10	700NOS

79	GNETENVELOPGREEN16*10	700NOS
80	DAIRYWITHOUTDATE	24NOS
81	DEYMOP	24NOS
82	WETMOP	24NOS
83	CARBANPKT	5PKT
84	BUCKETMOP	12NOS
85	SANDISK PENDRIVE128GB	12NOS
86	WATCHCELL	10NOS
87	REMOTECELL	10NOS
88	A4RIMPAPER	80RIM
89	CALCULATOR	6NOS



Principal
Govt. Residence Women Polytechnic,
Tasgaon

Copy to: ✓ 1) Smt S.A. Nadgiri (Hod. in IT) to host on Institute Website
2) Main Notice Board